

## Setting up Windows Mail for use with YK Communications

My YKC User ID is: \_\_\_\_\_

My Email Address is: \_\_\_\_\_

My YKC Password is: \_\_\_\_\_

My IP Address is: \_\_\_\_\_

### YKC Email Information

My Incoming server is a POP3 Server.

Incoming mail (POP3) server name: mail.ykc.com

Outgoing mail (SMTP) server name: mail.ykc.com

## Setting Up Your Internet Mail Account

Windows Mail has an easy to use wizard to guide you through setting up your email account. The following procedures will allow you to setup your YK Communications email account in Windows Mail.

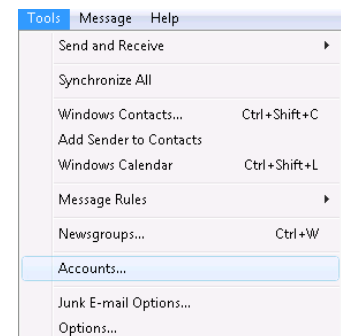
1. Click the “**Start**” icon displayed on your taskbar.



2. Click your mouse pointer over the “**All Programs**” icon. A menu listing your computer’s programs should open to the top. Click on the **Windows Mail** icon to open the Windows mail program.

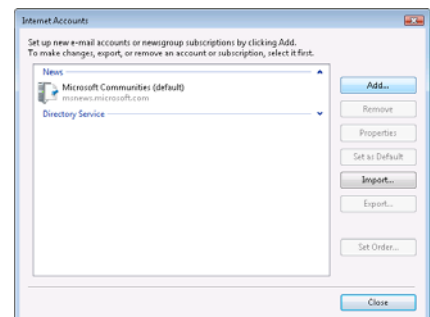


3. Click on **Tools** located at the top of the window

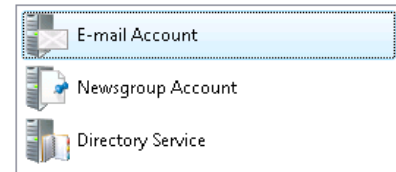


4. Click on **Accounts** from the drop down list.

5. Once the **Internet Accounts** window is open click the **Add** button to add your account.

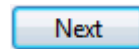


6. The first step requires you to select the type of account you would like to setup. IN this case select the **Email Account** option and click **Next**.



7. The Internet Connection Wizard window will open and ask for a display name. Type your real name in the box provided. This is the way other people will see your name on E-mail messages you send them.

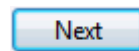
Display name:



Click the **Next** button.

8. Refer to page one for your Internet E-mail address. Type your E-mail address into the box provided.

E-mail address:



Click the **Next** button.

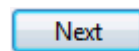
9. Enter the following information as shown to the right:  
My incoming mail server is a **POP3** server.  
Incoming mail server: **mail.ykc.com**  
Outgoing mail server: **mail.ykc.com**  
Check "**Outgoing server requires...**" option.

Incoming e-mail server type:

Incoming mail (POP3 or IMAP) server:

Outgoing e-mail server (SMTP) name:

Outgoing server requires authentication



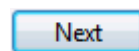
Click the **Next** button.

10. Enter your **E-mail username** in the box labeled "**E-mail Username:**"  
Enter your password in the box provided.  
Select the box labeled "**Remember password**".

E-mail username:

Password:

Remember password

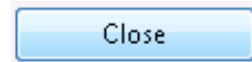


Click the **Next** button.

Click the **Finish** button.



Click the **Close** button.



11. Congratulations, you have now successfully setup your YKC email address using Outlook Express.

## Getting additional help

Please visit our support page for tips and help with using the Internet with YKC. Our web page address is <http://www.ykc.com> Select "support" for help.

Questions about using Microsoft Internet programs can commonly be answered by using the Microsoft Knowledge Base. The Knowledge Base can be accessed from the Microsoft Web site at <http://www.microsoft.com> Click on "Support" and then select "Knowledge Base".

If you are not able to locate help from the above web sites, please call one of our business offices listed below:

YK Communications, Inc.  
109 West Putman  
Ganado, Texas 77962  
800-395-1499

YK Communications, Inc.  
1905 West Loop  
El Campo, Texas 77437  
800-395-1499

*Thanks for selecting YK Communications as your Internet service provider!*